राष्ट्रीय आयुर्विज्ञान आयोग
NATIONAL MEDICAL COMMISSION
A STATUTORY BODY UNDER THE MINISTRY OF HEALTH & FAMILY WELFARE

CRMI Slots for FMG's

NMC Portal – State Medical Council (SMC) Login

USER MANUAL

Availability of CRMI Slots for Foreign Medical Graduates (FMG) – Monthly Data Entry by SMC User

CRMI SMC USER MANUAL

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CRMI SMC USER MANUAL

1. Introduction

1.1 Purpose

This manual guides the State Medical Council (SMC) user through the monthly process of updating CRMI slots allotted to Foreign Medical Graduates (FMGs) on the NMC portal – from logging in and opening the CRMI Slots for FMG's page, to entering the cumulative allotted slots, submitting the data, and checking how it is published on the NMC website.

1.2 Scope

- **Who uses it:** the SMC user of each State/UT. Each SMC login is linked to one State/UT only.
- **What is covered:** monthly entry of total cumulative CRMI slots allotted, validations, confirmation, submission history and website display.
- **What is not covered:** changing total CRMI slots or correcting data after the entry window. These are done by NMC (Admin).

Figures published on the website do not include non-teaching hospitals authorised by National Medical Commission and INIs (Institutes of National Importance).

1.3 Monthly Process at a Glance

#	Stage	Outcome
1	Log in to the NMC portal	SMC dashboard opens with the CRMI Slots for FMG's menu
2	Open the CRMI page (1st–5th of the month)	Instruction box shows the month to be updated and the last date
3	Enter cumulative allotted slots	Vacant slots are calculated automatically
4	Declaration and Submit	Confirmation pop-up shows the figures for review
5	Confirm and submit	Data saved; listed in Submission History
6	Website update (from the 6th)	Figures shown on the NMC website under For students

1.4 Prerequisites

- SMC user ID and password for the NMC portal.
- Total CRMI slots allotted to FMGs in your State/UT up to the last day of the previous month, as per SMC/DME records.
- Access during the entry window – 1st to 5th of every month.

Note: Mandatory fields are marked with a red asterisk (*). Always enter the cumulative total (all slots allotted so far), not only the slots allotted during the month.

1.5 Abbreviations and Terms

Term	Meaning
CRMI	Compulsory Rotating Medical Internship
FMG	Foreign Medical Graduate
SMC	State Medical Council
DME	Directorate of Medical Education
INI	Institute of National Importance (not included in this data)
Total CRMI slots	Total internship slots for FMGs in a State/UT, set by NMC

Term	Meaning
Cumulative allotted	Total slots allotted from the start up to the last day of the month – not only in that month
Vacant slots	Total CRMI slots minus cumulative allotted (calculated automatically)
Entry window	1st to 5th of every month

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2. Login and Accessing the Module

2.1 Log in to the NMC Portal

Open the NMC portal and log in with your SMC user ID and password. The SMC dashboard opens.

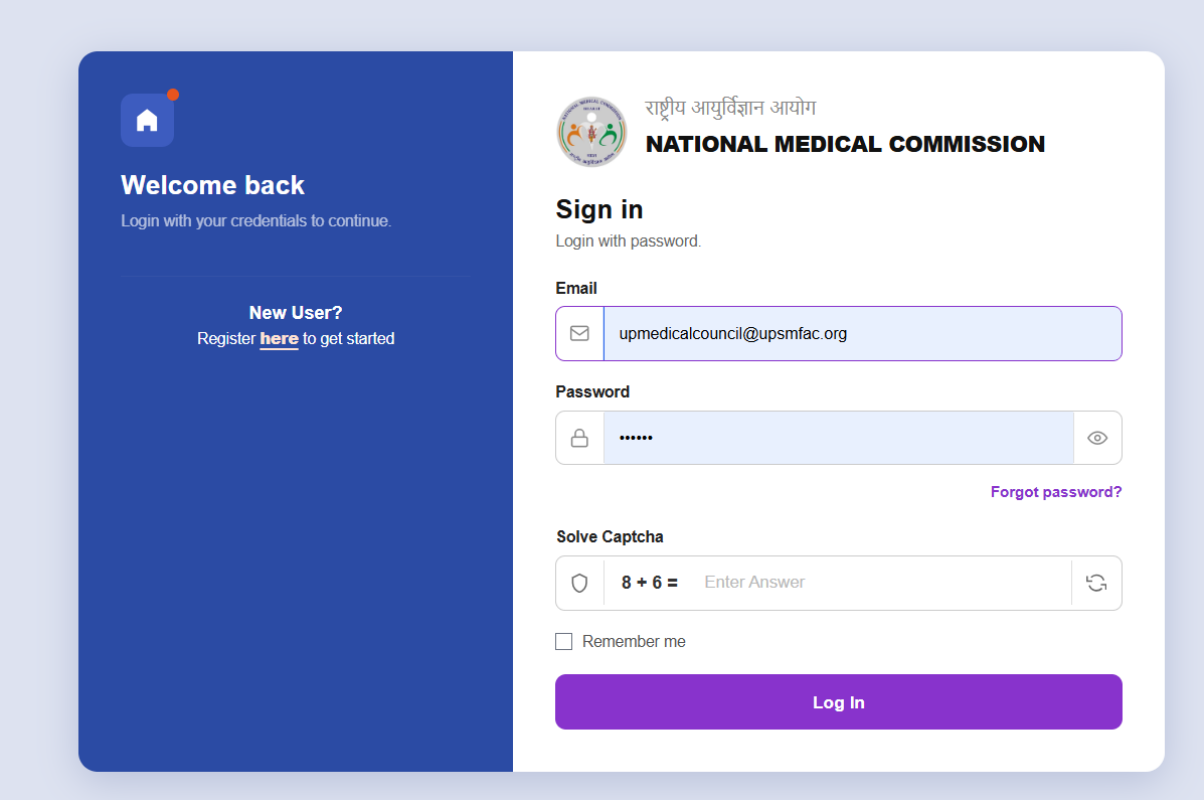


Figure 1: NMC portal login page

CRMI SMC

2.2 Open CRMI Slots for FMG's

In the left menu, click **CRMI Slots for FMG's** (marked NEW). The CRMI page for your State/UT opens.

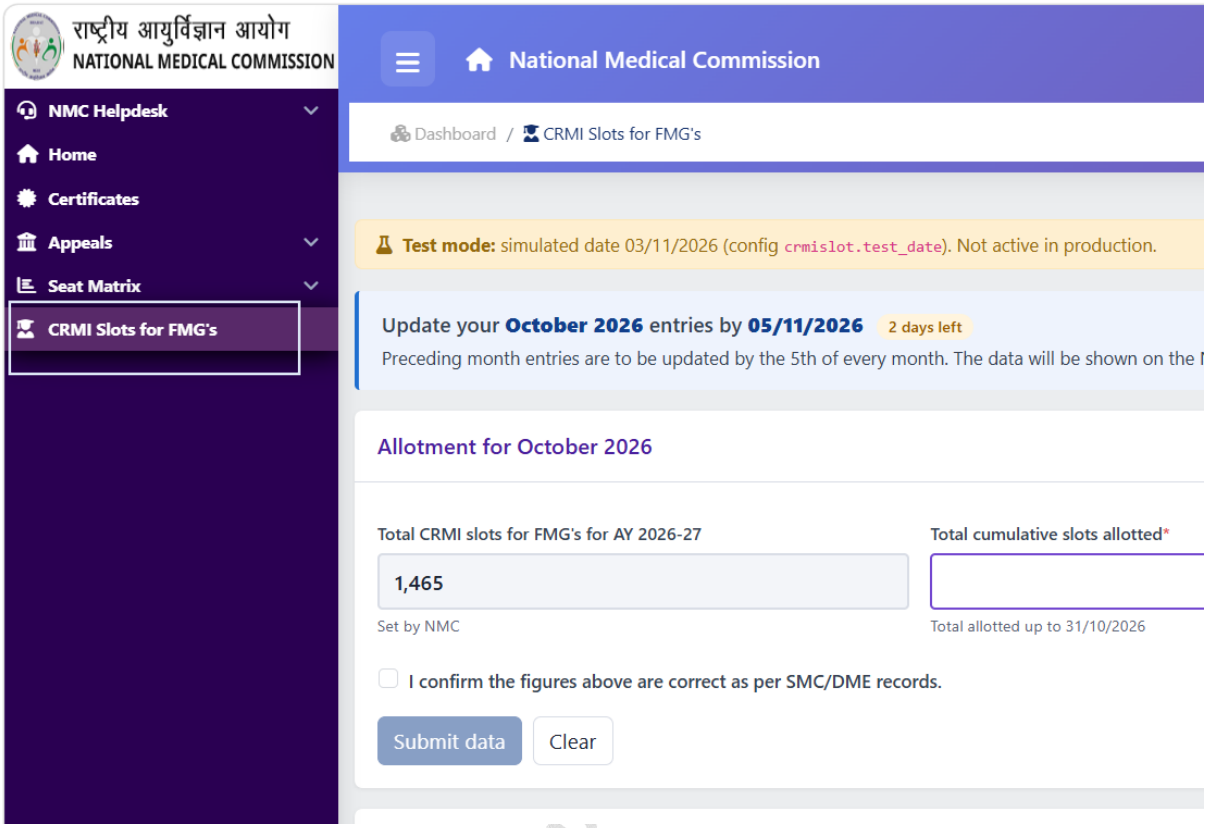


Figure 2: SMC dashboard – CRMI Slots for FMG's menu

CRMI SMC

3. Page Overview

3.1 Page Sections

The CRMI page has three sections:

Section	What it shows
Instruction box	Which month's data is to be entered, the last date for entry and the date from which it will show on the website. The month and dates change automatically.
Allotment form	Total CRMI slots, last reported figure, the field to enter the new figure and vacant slots.
Submission history	All past entries and whether each one is showing on the website.

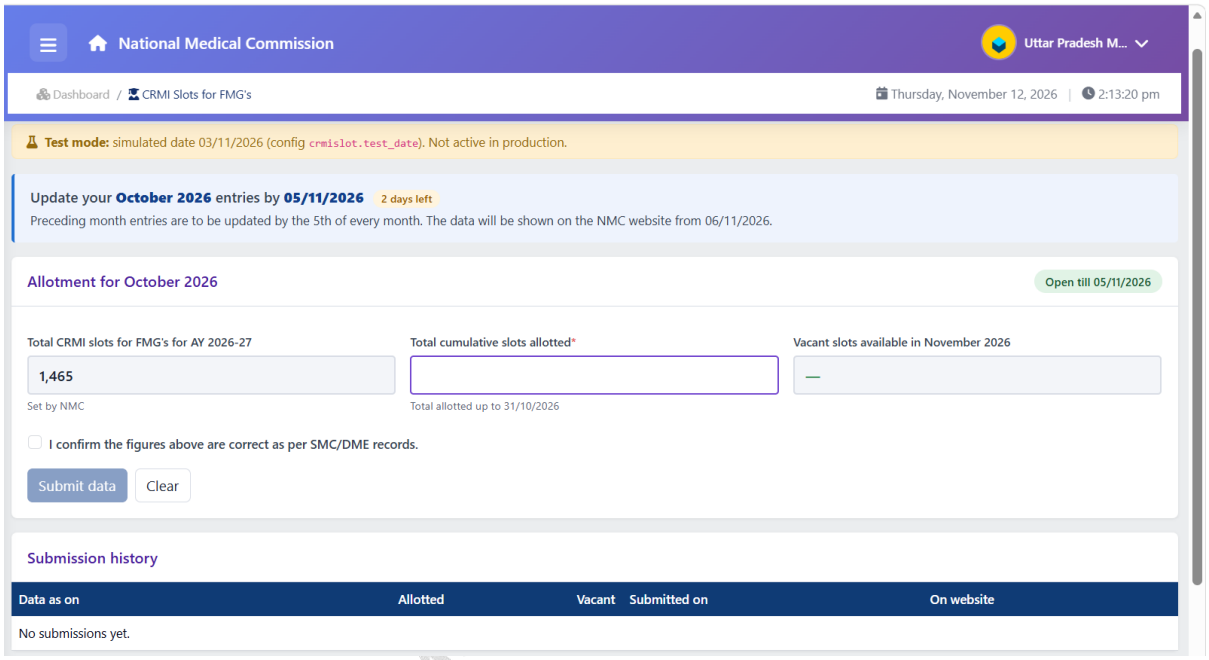


Figure 3: CRMI page – instruction box, allotment form and submission history

3.2 Status Tag

- **Open till 05/MM/YYYY** (green) – data entry is allowed.
- **Closed** (red) – data entry is not allowed. The instruction box shows the dates of the next window.

3.3 Fields on the Form

Field	Type	Description
Total CRMI slots for FMG's	Read-only	Total slots for your State/UT, set by NMC.
Allotted till last update	Read-only	Your last submitted figure and its "As on" date.
Total cumulative slots allotted as on DD/MM/YYYY *	Number (mandatory)	Total slots allotted up to the last day of the previous month.
Vacant slots as on DD/MM/YYYY	Auto-calculated	Total CRMI slots minus cumulative allotted.
Reason for lower figure *	Text (conditional)	Shown only when the new figure is lower than the last update. Maximum 300 characters.
Declaration	Checkbox (mandatory)	"I confirm the figures above are correct as per SMC/DME records."

3.4 Buttons

- **Submit data** – opens the confirmation pop-up. Enabled only when all mandatory fields are valid.
- **Update data** – shown instead of Submit data when you have already submitted in the current window.
- **Clear** – clears the entered figure, reason and declaration.

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4. Entering Monthly Data

4.1 Entry Window and Data Month

Every month, the data of the **previous month** is entered between the **1st and 5th** of the current month.

Date	SMC data entry	Website shows "As on"
01/11/2026 – 05/11/2026	Open: enter October 2026 data	30/09/2026
06/11/2026 – 30/11/2026	Closed	31/10/2026
01/12/2026 – 05/12/2026	Open: enter November 2026 data	31/10/2026
06/12/2026 – 31/12/2026	Closed	30/11/2026

4.2 Read the Instruction Box

The instruction box shows the month to be updated and the last date, for example: "Enter your October 2026 data by 05/11/2026". It also confirms the date from which the data will show on the NMC website.

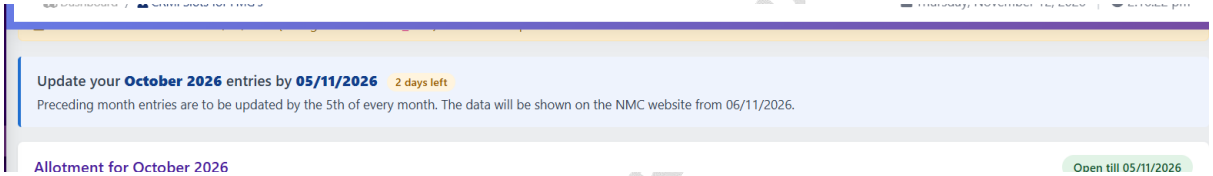


Figure 4: Instruction box – entry window open

4.3 Enter Cumulative Allotted Slots

1. Check Total CRMI slots for FMG's and Allotted till last update.
2. In **Total cumulative slots allotted as on DD/MM/YYYY**, enter the total slots allotted up to the last day of the previous month.
3. Check Vacant slots – it is calculated automatically as you type.
4. If the new figure is lower than the last update, enter the reason in the box that appears.

Note: Example: Gujarat had allotted 979 slots up to 30/09/2026. During October, 121 more slots were allotted. On 03/11/2026, enter 1100 (979 + 121), not 121.

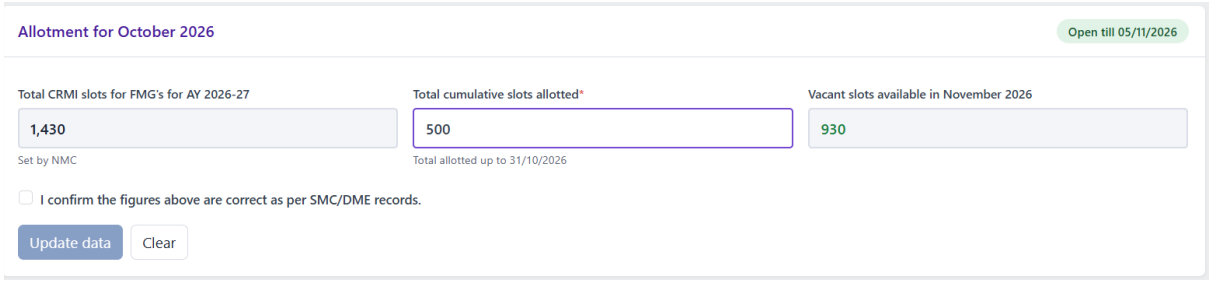


Figure 5: Allotment form – figure entered and vacant slots calculated

4.4 Declaration and Submit

Tick the declaration "I confirm the figures above are correct as per SMC/DME records." and click **Submit data**.

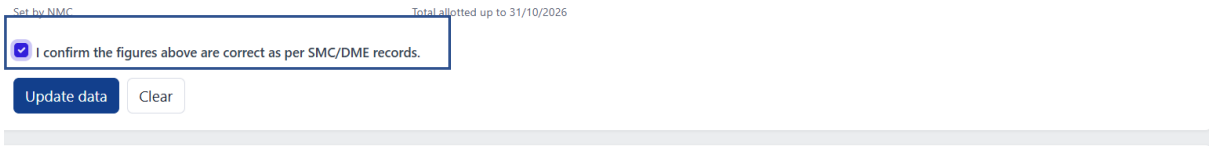


Figure 6: Declaration ticked – Submit data enabled

4.5 Confirm Submission

A pop-up shows the As on date, Total CRMI slots, Allotted and Vacant slots. Check the figures and click **Confirm and submit**. To make changes, click **Go back and edit**.

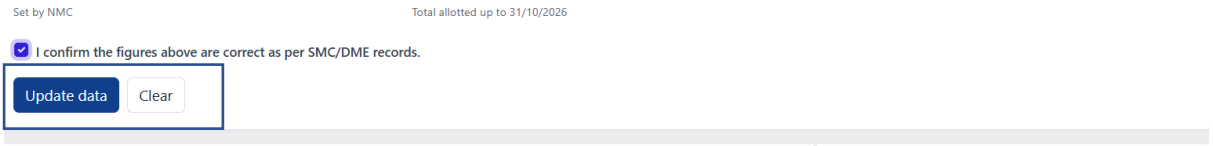


Figure 7: Confirmation pop-up

4.6 Submission Successful

A success message confirms the submission and the date from which the data will show on the NMC website (6th of the month). The entry is added to the Submission History.

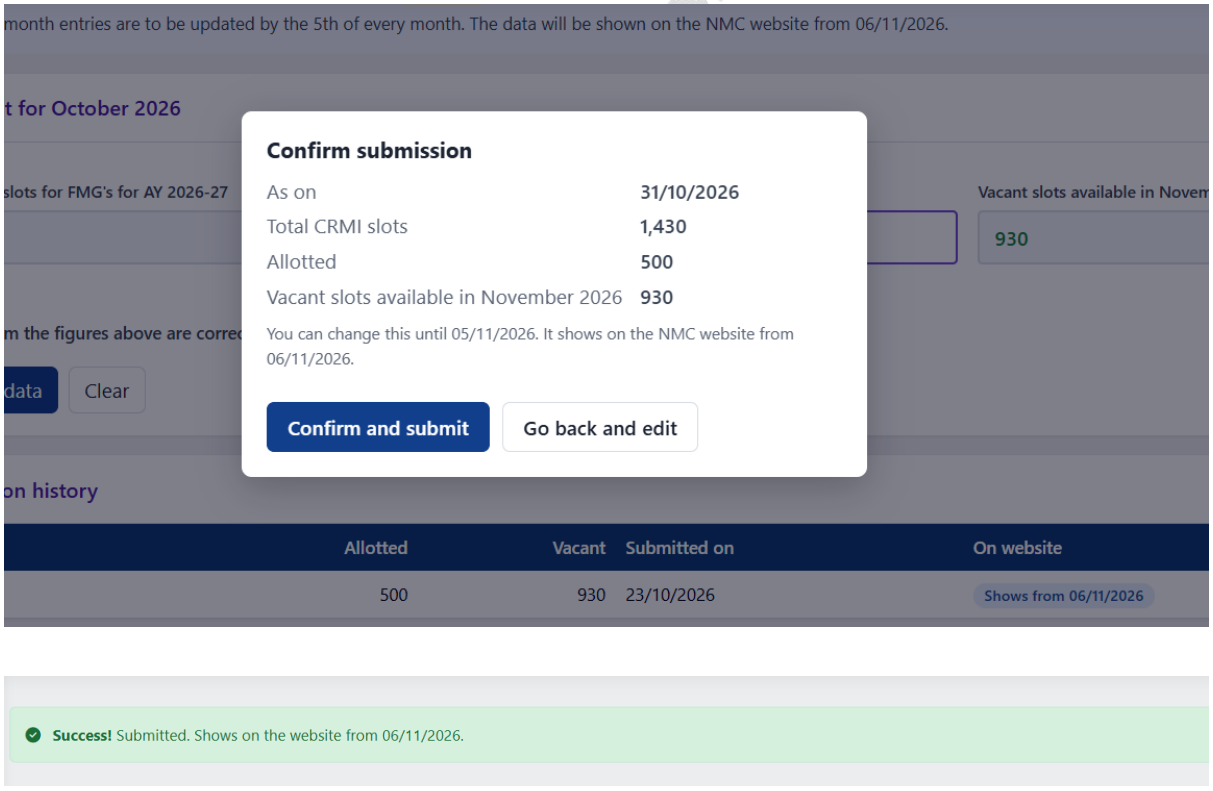


Figure 8: Submission successful message

5. Validations and Messages

5.1 Error and Warning Messages

Message	Action
Enter a whole number, 0 or more.	Enter a whole number without decimals or minus sign.
Cannot be more than total CRMI slots (X).	Check the figure. If the total itself is incorrect, contact NMC.
Lower than last update (X). Give a reason below.	Check the figure. If correct, enter the reason (e.g. correction of last month's entry).
Submit data button is disabled	Enter the figure, the reason (if asked) and tick the declaration.

5.2 Figure More than Total CRMI Slots

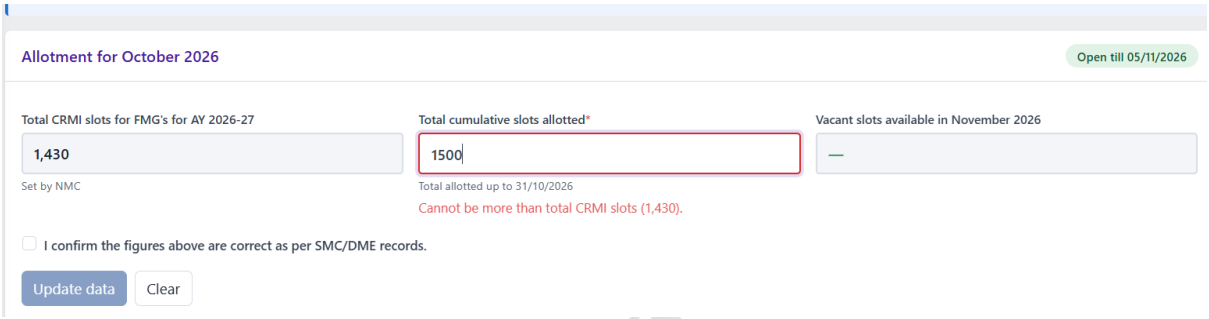


Figure 9: Error – figure more than total CRMI slots

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6. Updating Data, Window Closure and History

6.1 Change Your Entry Before the 5th

1. Open the CRMI page again on or before the 5th.
2. The submitted figure is shown in the form.
3. Change the figure, tick the declaration and click **Update data**.
4. Confirm in the pop-up. The new figure replaces the earlier one.

Figure 11: CRMI page after the 5th – form locked

6.2 Missed Entry Window

- If data is not entered between the 1st and 5th, it cannot be entered for that month from the SMC login.
- The NMC website continues to show the last submitted figure. Hovering over it shows "Last updated DD/MM/YYYY".
- To correct a figure after the window closes, contact NMC. NMC can correct it from the Admin login.

6.3 Submission History

The Submission History table lists all entries, newest first, with Data as on, Allotted, Vacant, Submitted on and On website status.

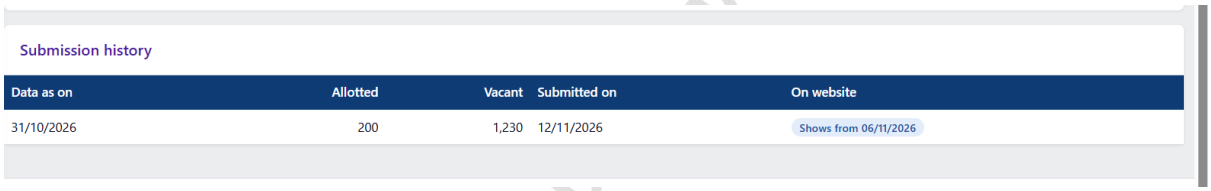


Figure 12: Submission History

On website status	Meaning
Showing now	This figure is currently shown on the NMC website.
Showing now (no later update)	An older figure is still shown because a later month was not entered.
Shows from DD/MM/YYYY	Submitted in the current window; will show from the 6th.
Shown DD/MM/YYYY – DD/MM/YYYY	Older figure, replaced by a later entry.

7. Website Display, FAQs and Support

7.1 Data on the NMC Website

Path: NMC website **Home > Information Box > For students > CRMI Slots for FMG's**.

- The table shows S.No., State/UT, Total CRMI slots, Total cumulative slots allotted by SMC/DME and Vacant slots, with a Grand Total.
- The "As on" date above the table shows the month of the data displayed; the last column header shows the same month.
- Figures not updated for the latest month show "Last updated DD/MM/YYYY" on hover.

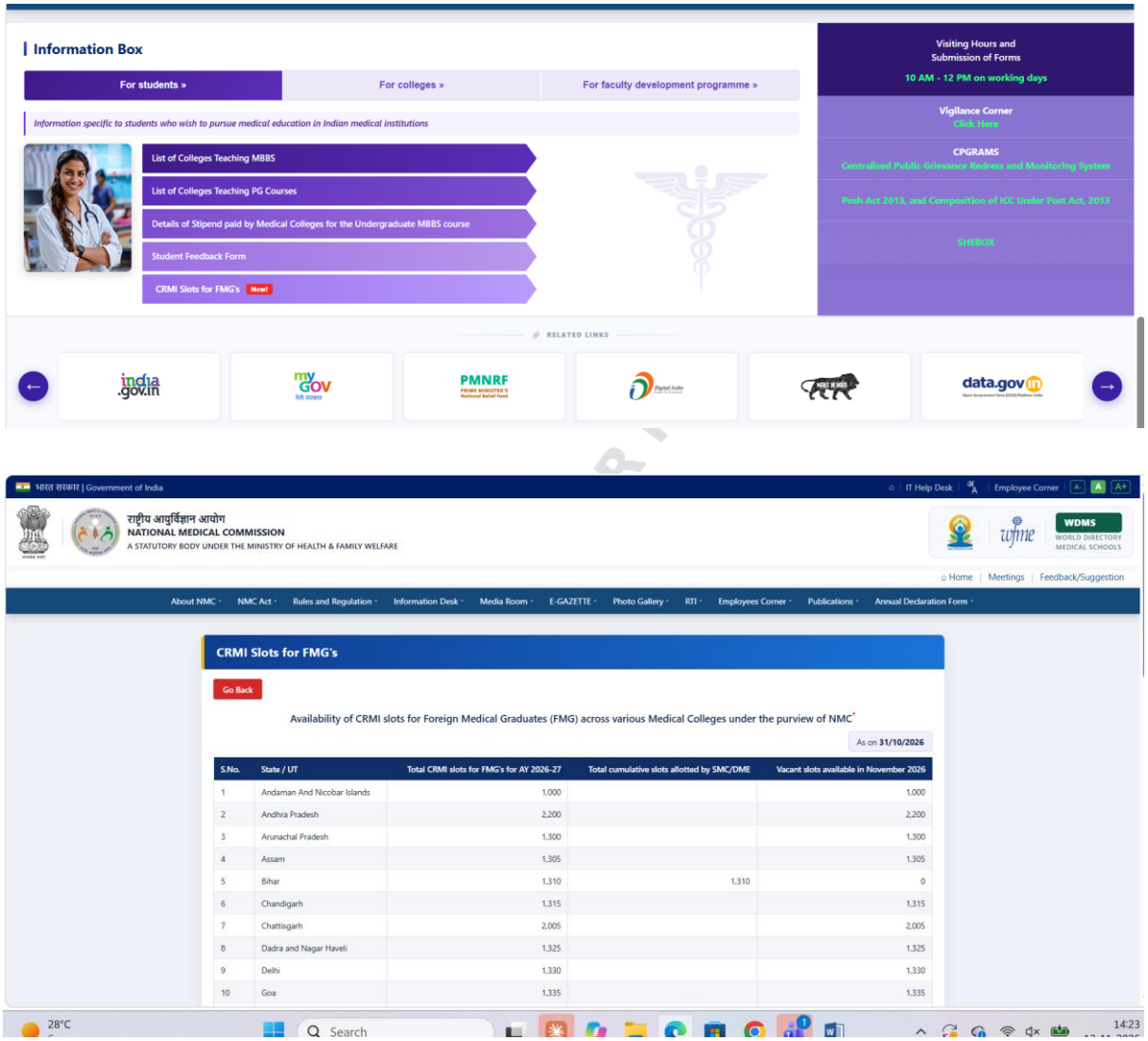


Figure 13: CRMI Slots for FMG's page on the NMC website

7.2 Frequently Asked Questions

Question	Answer
Can I enter data on the 6th?	No. Entry is allowed only from the 1st to the 5th. Contact NMC for a correction.
I entered a wrong figure on the 3rd. What do I do?	Open the page again before the 5th, change the figure and click Update data.
Why is my new figure not on the website?	Data entered from the 1st to the 5th shows from the 6th.
Can I enter data for another State/UT?	No. Each SMC login is linked to one State/UT.

Question	Answer
Total CRMI slots for my State/UT look incorrect.	Contact NMC. Only NMC can change the total.
Should I enter only this month's allotments?	No. Always enter the cumulative total up to the last day of the month.

7.3 Help and Support

Contact	Details
NMC Helpdesk	NMC Helpdesk menu in the portal
E-mail	_____
Phone	_____
Working hours	10 AM – 12 PM on working days

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