



**No. U-15024/9/2023-UGMEB  
Government of India  
National Medical Commission  
(Under Graduate Medical Education  
Board)**



**Pocket- 14, Sector- 8,  
Dwarka, Phase-1, New Delhi-77**

**Date: 18<sup>th</sup> March 2024**

**PUBLIC NOTICE**

All Medical Colleges/Institutes having valid Letter of Permission (LoP) for MBBS admission are hereby directed to fill the details/data of respective Institutions on NMC portal for annual declaration as required in the NMC Act, 2019 and various regulations issued by NMC from time to time. Submission of duly completed Annual Declaration Form of each College on NMC Portal is mandatory for annual renewal of permission of UG-MBBS seats. **No seat shall be permitted in case the College/Institution fails to submit the Annual Declaration within the specified time period.**

2. It is hereby intimated that colleges/Institutes which have not registered their AEBAS with NMC will not be able to access the portal. The username and the password of each medical college has already been shared with Nodal Officers of concerned colleges. The Colleges still not boarded on centralised AEBAS of NMC are to approach IT Division of NMC. A self-explanatory user manual is provided on the Portal for step by step guidance to the users.

3. All the required information provided by the colleges/Institutes on the assigned portal should be factual/sacrosanct and there should not be any mismatch between the data/details shared with different Boards of NMC. The Colleges will not be able to edit the data once the application is submitted on Portal. The data/details submitted by the Colleges may be subject to public disclosure, if decided by NMC.

4. The Portal for annual declaration by the colleges may be accessed at **URL <https://msmer.nmc.org.in>**

5. All Medical Colleges/Institutes are hereby informed that the requisite fee i.e. Rs. 3,54,000/- (including 18% GST) must be paid on-line through **payment gateway of the portal only** along with application for permission of

admission of seats for UG courses for the year 2024-25 irrespective of whether the payment has been made earlier or not. **No mode of payment other than payment gateway shall be acceptable.** Payment, if any, made earlier on account of Renewal/Recognition/Continuation of Recognition shall be refunded by the Accounts Division of NMC separately.

6 . The last date to submit the details along with requisite fee including GST on NMC Portal is **31<sup>st</sup> March, 2024.**

7. Technical information/queries may be sought from [websupport@nmc.org.in](mailto:websupport@nmc.org.in).

8. This may please be treated as **MOST IMPORTANT AND URGENT.**

9. This issues with the approval of the Competent Authority.

**(Shambhu Sharan Kumar)**  
**Director,UGMEB**