

Cost of the Tender Form - Rs.1000/- Tender Form No.MCI/Tender/ Old stock/2020  
(Rupees One Thousand only) (+GST)

**Tender for disposal of obsolete/unserviceable  
furniture/ scrap/ office equipment and other items**

**NOTICE INVITING TENDERS  
&  
TERMS AND CONDITIONS OF TENDER**



**MEDICAL COUNCIL OF INDIA**

**POCKET-14, SECTOR-8, PHASE-1, DWARKA**

**NEW DELHI – 110 077**

**Ph.: 011-25367033, 35, 36, 37; Fax: 011-25367024;**

**Website: [www.mciindia.org](http://www.mciindia.org)**

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**LAST DATE FOR SUBMISSION OF SEALED OFFERS : 26.08.2020 till 5:00 P.M.**

**Tender Form submitted by**

**M/s \_\_\_\_\_**

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**Sub: Tender Notice for disposal of obsolete/unserviceable furniture/ scrap/ office equipment and other items - reg.**

Sealed tenders are invited for disposal of obsolete/unserviceable furniture/ scrap/ office equipment etc, on “as is where is” basis (list of items enclosed).

2. The above items are located in the office of the Medical Council of India, Sector – 8, Dwarka, New Delhi – 110077. Details for inspection, contact person, tender acceptance are as under:

Date and time for inspection of items	All working days between 2.30 PM to 5.00 PM between 19.08.2020 to 26.08.2020
Contact Person	Sh. Raj Kumar Dogra, Assistant, MCI
Date & Time and place for acceptance of tender	Diary Section, Ground Floor, MCI upto 5.00 PM on or before 26.08.2020
Date & Time for opening of Tender	27.08.2020 at 11.30 AM An EMD for Rs. 25,000/- (Rupees Twenty Five Thousand Only) should be enclosed with the tender in the form of an Account Payee Bank Draft/Pay Order from Nationalized Bank in favour of Secretary, Medical Council of India payable at New Delhi.

**General Terms & Conditions:**

- i. Bidders may inspect the items on the stipulated date & time.
- ii. The items shall be sold to the highest bidder. The bids are invited lot wise (All the items contained in the list of obsolete office equipment and unserviceable furniture and scrap items of each lot as a whole lot and no bid would be accepted for any part item of the lot. In LOT-IV bidder has to quote for both items (i) & (ii), single quote will not be allowed and liable to be rejected.
- iii. The handling/disposal of IT related equipments such as printers, fax machines, photocopiers, etc. as per the latest guidelines/instructions of Ministry of Environment & Forests and its agencies shall be the sole responsibility of the bidder(s).
- iv. The Earnest Money Deposit (EMD) of successful bidder shall be adjusted from the total payment.
- v. The successful bidder has to make full balance payment, after due adjustment of the EMD, in the form of Demand Draft in favour of "Secretary, Medical Council of India" payable at New Delhi within three days after confirmation, failing which

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the offer will be cancelled and the EMD shall stand forfeited. The EMD of unsuccessful bidders shall be returned within one month after finalizing the tender, without any interest.

- vi. No item once disposed to the successful bidder shall be taken back by this Council on any condition whatsoever.
- vii. The successful bidder will be required to lift all the items from the disposal site within three days after the payment of the balance amount. On failure to do so this Council shall have the right to forfeit the entire amount of the bidder and dispose, the items to alternate bidder. The successful bidder, on their own cost, will also be required to make their own arrangement of transport, labour etc. for lifting the disposed items.
- viii. Quotation letter in sealed envelope marked "Tender for Disposal obsolete/unserviceable furniture/scrap/office equipment and other items" should be addressed to Secretary General, Medical Council of India.
- ix. The quotation must be submitted to Diary Section, Medical Council of India on or before the due date and time otherwise it is liable to be rejected. Tenders received after the due date and time due to any reason whatsoever shall not be considered.
- x. The financial bid should be given in both figures and words. Any overwriting or erasing in the figures shall not be considered for acceptance of the rates offered by the tenderer.
- xi. Council reserves the right to accept or reject any/all quotations without assigning any reasons whatsoever.
- xii. Each page of tender document should be signed by the bidder(s).
- xiii. Incomplete and unsigned quotation is liable to be rejected.
- xiv. Bidder must enclose copy of ID./Address proof (Aadhar Card/Driving License, Pan Card) along with his/her bid.
- xv. The earnest money deposit (EMD) equivalent to 10% of the amount quoted is to accompany the bids in the shape of Pay order/ DD, in favour of "Secretary, Medical Council of India" payable at New Delhi.

## Annexure – A

**TENDER FORM FOR DISPOSAL OF OBSOLETE/ UNSERVICABLE FURNITURE  
/OFFICE EQUIPMENT /SCRAP AND OTHER ITEMS**

Name and address of the Bidder : \_\_\_\_\_  
(in Capital letters)

Telephone No. : \_\_\_\_\_

Mobile No. : \_\_\_\_\_

e-mail address: : \_\_\_\_\_

PAN No. : \_\_\_\_\_

Aadhar No. : \_\_\_\_\_

Details of EMD: Bank \_\_\_\_\_

DD/PO No. & Date \_\_\_\_\_

Amount \_\_\_\_\_

I/We declare that I/My representative have inspected the obsolete items as per the list attached with tender and am /are interested to purchase the same on “As is where is” basis.

S. No.	Lot No.	Offer Price including GST (Rs.)		Rupees in words
I	LOT-I			
II	LOT-II			
III	LOT-III			
IV	LOT-IV*			
i.	Old Scrap (Per kg)	Rs. _____	Rs. _____	
ii.	Dholpur Stone Stripes (Per Piece)	Rs. _____	Total for (i) & (ii)	

\*(In LOT-IV above, bidder has to quote for both items, single quote will not be considered and liable to be rejected.)

The consolidated price should be inclusive of all miscellaneous charges like transportation, labour or any other expenses etc.

I/We have gone through the terms and conditions given in the tender document and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the tender my/our EMD shall be forfeited by the MCI, New Delhi.

(Signature of the Bidder)

Name of the Bidder

**List of items to be disposed off****LOT-I (Furniture)**

S. No.	Item Name	Quantity/ Weight
1.	Sofa (Wooden) single seater	01
2.	Sofa (Cloth) single seater	18
3.	Sofa leather single seater	03
4.	Table	01
5.	Sofa two seater (cloth)	04
6.	Sofa (leather) three seater	04
7.	Sofa (leather) two seater	04
8.	Revolving Chair	193
9.	Chair without revolving	35
10.	Steel Table without glass	02
11.	Revolving Chair Broken	14
12.	Chair Broken without revolving	26
13.	Wooden Chair	13
14.	Wooden Door Single Palla	36
15.	Steel Trolley	03

**LOT-II (Computer/Printer/Photostate Machine)**

S. No.	Item Name	Quantity/ Weight
1.	Monitor	6
2.	CPU	03
3.	Printer (Big)	06
4.	Printer (Small)	10
5.	Photocopy machine	10
6.	Scanner	04

**LOT-III (AC/Water Cooler/Dispenser/Geyser)**

S. No.	Item Name	Quantity/ Weight
1.	Water dispenser	01
2.	AC Window (Basement)	01
3.	Water Cooler	01
4.	Cooler	02
5.	Padestal Fan	05
6.	Geyser	36
7.	AC Plant	01



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8.	Motor Pump	02
9.	Motor	08

**LOT – IV (Old iron and Dholpur Stone Stripes)**

S. No.	Item Name	Quantity/ Weight
1.	Old iron scrap	Per kg.
2.	Dholpur Stone Stripes	Per Piece