How to download the Eligibility, Additional Qualification, IMR, Certificates

- Visit the MCI website https://www.mciindia.org/CMS/
- Click on "Student Login"



• Click on the link as "View Registration Certificate".



- Enter the Complete Application Tracking No. (ATN), for example-
 - 1. For Additional Qualification: AQ18-100XX, MCI/AQ/2019/XXXX.
 - 2. For Eligibility Certificate: EC19-100XX, MCI/EC/2019/XXXX.

and then click on "Submit" button. In case, the Applicant doesn't have the ATN then he/she shall raise a request at <u>support.helpdesk@mciindia.org</u> along with his/her basic information.

CERTIFICATE TRACKING SYSTEM		
	View/Download certificate	
Application Tracking No. (ATN) :*	Enter Tracking Number	
	Submit	

- After successful submission of complete ATN No. the applicant will receive an OTP (One Time Password) on their email ID which is registered with MCI.
 - a. If the email ID displayed on screen is correct, then click on "Yes" or else click on "No".
 - b. In case, the email ID is incorrect, then click on "No" and share the changed or corrected email address with the respective sections.

The OTP will be sent to your registered email ID, i.e. :	XXXail.com	>
	No	Yes

• Enter the OTP as received in applicant's registered Email ID.

Enter OTP :*	Enter OTP	
	Submit	

• Email template for OTP to download the certificate:

OTP for Certificate Download 🤉 Inbox 🛪



- Click on submit to view the certificate.
- After clicking on "Submit", the certificates can be downloaded.